

Summary of Changes in Revised Online C2 900 Criteria

- The introductory paragraph has been revised by removing references to the Online C2 900 course as an “accommodation” for students who cannot attend on-campus courses
- The number of required audience members has been reduced from 8 to 6
- The requirements for the venue have been relaxed
- One speech maybe presented live on a videoconferencing platform (such as Zoom or Microsoft Teams), with the audience members in attendance meeting the “live audience” requirement
- The Technology criterion have been reworded; and the phrase “despite the challenges of access” deleted.
- More details have been provided about video requirements for recorded speeches; these requirements also apply to speeches delivered on a videoconferencing platform

Revised Online C2 900 Criteria-Approved April 1, 2022

The face-to-face performance of the three substantial speeches with the class and the instructor serving as an in-class audience is the preferred method of instruction. Institutions may offer online sections or courses of C2 900 to supplement their face-to-face offerings. A fully online C2 900 course must meet all IAI oral communication guidelines and must also meet or exceed the following criteria:

SETTING	• Students must perform in an appropriate environment that is free of visual and auditory distractions.
VENUE	• The preferred venue is a workplace or community location (such as a classroom, library room, or conference room).
AUDIENCE	• All three of the required speeches must be delivered in the presence of a live audience consisting of at least 6 people whose age is 16 or older. • At least one of the three required speeches must be presented in front of a live audience located in the same room as the speaker, with the audience visible in the video recording throughout the entire presentation. • Two of the required speeches may be presented live on a videoconferencing platform (such as Zoom or Microsoft Teams), with audience members’ faces visible to the speaker throughout the entire presentation. • Audience members must be aware that they will be recorded or streamed live and that the video may be viewed by the instructor and the online class.
TECHNOLOGY	• Institutions are responsible for ensuring that students taking a fully online course, or a course with online components, are provided information about the specific, necessary technology required to complete the course. Students taking a fully online course, or a course with online components, are expected to utilize appropriate technology.
VIDEO REQUIREMENTS	• Recorded speeches may not be edited; recording must be done in one continuous take (without stopping and starting). • Camera must be focused on the speaker so that the speaker’s face and body are clearly visible throughout the speech. • Effective lighting must be used to ensure the visibility of the speaker. • External ambient noise must be minimized to allow for clear reception of speaker’s voice.
PRIVACY	• Student privacy must be protected by the institution.

For reference, here are the current criteria for Online which were adopted on 5/14/2012:

The face-to-face performance of the three substantial speeches with the class and the instructor serving as an in-class audience is the preferred method of instruction. Institutions that need to accommodate students who cannot attend on campus courses may offer online sections or courses of C2 900 to supplement their face-to-face offerings. This accommodation requires that a fully online C 2900 course meet all IAI oral communication guidelines and must also meet or exceed the following criteria:

1. Venue: Face-to-face performances (speaker and audience) are required of the three substantial speeches in an appropriate setting for a public speech, such as a workplace or community venue.
2. Audience: At least 8 individuals, aged 16 and over, must be present for the entire presentation and must be seen on camera for each performance. Audience members must be aware that they will be recorded or streamed live. Video may be viewed by the instructor and the online class.
3. Technology: Technology requirements must be clearly explained to students at the beginning of the course. Students taking the fully online course are expected to utilize appropriate technology despite the challenges of access. The quality of the recording must permit clear sound and video. Speeches may not be edited. Student privacy must be protected by the institution.